

PARENT PORTAL

Attention Leaders! Enable the Parent Portal today to...

- Let parents pay the balance due for themselves and their Scout online
 - *The Scout must be booked first*
(and paid according to the payment schedule at the time of reservation)
- Let parents enter roster information for themselves and their Scout

Leaders:

You can choose to use the Parent Portal when making a new reservation, or add it on to an existing reservation, by going to the “Parent Portal” tab.

Camp Akela (test) - Session 2

Attendees Summary Make a Payment Parent Portal Reports Event Details Help

Parent Portal Registration Number 250118408 Balance Due: \$2,130.00

Click “Use Parent Portal” at the bottom of the screen and select your options.

[Parent Portal FAQ](#)

Use Parent Portal.
The following report should be used to distribute parent login credentials. [Parent Portal Credentials](#)

Send me a registration summary email showing amount paid and data entry status by selecting day(s) of the week to receive the email.

Sun Mon Tue Wed Thu Fri Sat

Hide finances from Parent Portal parents.

Click on “Parent Portal Credentials” button to print cards with logins for each parent and Scout.

BOY SCOUTS OF AMERICA*
Northern Star Council

Camp Akela (test); Session 2 (2015-06-26)
Attendee: **(Cub Scout Youth)**
Attendee ID: **553095** | Password: **cherry**

Ken Deleeuw has created an event registration for your unit, and this card contains your Parent Portal access keys for one attendee. The Parent Portal allows you to update your attendee information and make payments. Access the portal by going to:

www.scoutingevent.com?OrgKey=BSA250

Click the 'Parent Portal' link in the upper right and then enter the Attendee ID and Password as shown on this card.

BOY SCOUTS OF AMERICA*
Northern Star Council

Camp Akela (test); Session 2 (2015-06-26)
Attendee: **(Cub Scout Youth)**
Attendee ID: **553096** | Password: **shovel**

Ken Deleeuw has created an event registration for your unit, and this card contains your Parent Portal access keys for one attendee. The Parent Portal allows you to update your attendee information and make payments. Access the portal by going to:

www.scoutingevent.com?OrgKey=BSA250

Click the 'Parent Portal' link in the upper right and then enter the Attendee ID and Password as shown on this card.

PARENT PORTAL

Attention Parents! Use the Parent Portal today to...

- Pay the balance due for you and your Scout online
 - *The Scout must be booked first*
(and paid according to the payment schedule at the time of reservation)
- Enter emergency contact and health information for you and your Scout

Parents:

You can log into the Parent Portal from the main reservation screen by clicking on the “Parent Portal” link in the upper right of your window.

The screenshot shows the 'Parent Portal' login window on the ScoutingEvent.com website. The window has a title bar with 'Parent Portal' and a close button. Inside the window, there are two input fields: 'Attendee ID:' and 'Password:'. Below these fields is a 'Login' button and a 'Cancel' button. To the right of the input fields, there is a note: 'just select the Cub Scouts by clicking is required for all'. The background of the website shows a navigation menu with 'Home', 'Parent Portal', 'Lookup Registration', and 'Back to Council'. The main content area includes a welcome message, a note about electronic payments, and a dropdown menu for selecting a program and location. The selected program is 'Polar Cubs Day Camp (FCA) at Fred C. Andersen Scout Camp' and the location is 'View Availability'.

Enter your Attendee ID and Password (on the cards you received from your unit leader) to log in.

The image shows two sample Parent Portal access cards. Each card is from the Northern Star Council and is for 'Camp Akela (test): Session 2 (2015-06-26)'. The cards contain the following information:

- Attendee: (Cub Scout Youth)
- Attendee ID: 553095 | Password: cherry

The cards also include a message from Ken Deleeuw: 'Ken Deleeuw has created an event registration for your unit, and this card contains your Parent Portal access keys for one attendee. The Parent Portal allows you to update your attendee information and make payments. Access the portal by going to: www.scoutingevent.com?OrgKey=BSA250'. Below the message, it says: 'Click the "Parent Portal" link in the upper right and then enter the Attendee ID and Password as shown on this card.'

This screenshot is identical to the one above, but with the 'Attendee ID' field filled with '553095' and the 'Password' field filled with 'cherry'. The 'Login' button is now highlighted, indicating that the information has been entered.